

**ANNUAL GENERAL MEETING
NORTH WEST FEDERATION OF CROQUET CLUBS**

Saturday 18th November 2017 at 10.00 am

To be held at Culcheth Sports & Social Club, Charnock Road, Culcheth, WA3 5SH
by kind invitation of Culcheth Croquet Club

ALL ARE WELCOME

AGENDA

1. **Welcome** by the Chairman.
2. **Apologies** for Absence.
3. Confirmation of the **Minutes of the Spring Meeting** held on 4th March 2017.
4. **Matters Arising** from the last meeting.
5. **Reports** on the Past Year from the Officers (**please e-mail secretary.nwcroquet@gmail.com for inclusion in minutes**).
 - A. Chairman - Garry Wilson
 - B. Secretary - David Walters
 - C. Treasurer - Bob Connop
 - D. CA Representative - John Dawson
 - E. League Manager - Ivan Wheatley
 - F. Coaching Officer - Paul Rigge
 - G. Development Officer - James Hawkins
 - H. NW Festival of Croquet Manager - James Hawkins
 - I. Safeguarding Officer - Jean Hargreaves
 - J. Pennine Cup Captain - Garry Wilson
 - K. Federation Handicapper - Don Williamson
 - L. Website Manager - Tony Thomas
6. **Provision of Meals at NWFCC League matches - proposal from Fylde Croquet Club**
That, as standard, players provide their own lunch at League matches. Host Clubs would continue to provide tea, coffee, water and soft drinks for visitors. It is hoped that players will sit together to eat lunch.
Narrative: See Appendix i.
7. **Wearing of team Colours in League Matches – proposal from Fylde Croquet Club**
That playing members in League matches have the option to wear matching coloured shirts rather than all white. There will be exceptions where a host club is obliged to wear all white and visiting teams are consequently also obligated to do so.
8. **Arrangements (dates and locations) for NW Federation Millennium Competitions**
 - a) Advanced
 - b) Handicap
 - c) Short
 - d) Hcp Golf
 - e) Lvl Golf
9. **Arrangements for NW Festival of Croquet**
10. **Coordination of dates** for any other CA or other tournaments in the NW – clubs should check draft calendar on CA website.

30 Mar -2 April	Pendle & Craven John Beech Memorial Easter Tournament
7 April	Crake Alternate Shot Doubles AC
21-22 April	Southport Advanced Weekend
28–29 April	Lancashire Open Golf * Subject to confirmation
5-7 May	Bowdon May Handicap Weekend
12-13 May	Pendle & Craven B-Level Advanced Weekend
19 May	Pendle & Craven B-Level Golf
19 -20 May	Southport Handicap Weekend
2-3 June	Bowdon Advanced Weekend
TBD	National Croquet Day
9-10 June	Home Internationals (Bowdon)
9-10 June	Pendle & Craven Advanced Weekend
16-17 June	Pendle and Craven Open Golf
16-17 June	Crake Advanced
23-24 June	Festival
3-6 July	Pendle & Craven Midweek Tournament

7 July	Bury National B Level Golf
6-8 July	Bowdon Northern Week (Advanced and Level)
9-11 July	Bowdon Northern Week (Handicap)
21-22 July	Southport Super B and B-Level Advanced Weekend
4-5 August	Chester GC 0plus Cross Over Tournament
4-5 August	Bury Handicap Weekend
10-12 August	Pendle Handicap Weekend
18-19 August	Crake Advanced
24-27 August	Bowdon North of England Championship
1 – 2 September	All England Area Final Venue TBC
15-16 September	Southport Advanced Weekend
15-16 September	Bowdon B-Level Advanced Weekend

11. **Club Reports and Announcements** (to be taken in alphabetical order).

Please could all clubs e-mail brief reports secretary.nwcroquet@gmail.com for inclusion in the minutes.

i) Bowdon	xii) Keswick
ii) Bury	xiii) Liverpool
iii) Chester	xiv) Llanfairfechan
iv) Crake Valley	xv) Nannerch
v) Craig y Don (Llandudno)	xvi) Pendle and Craven
vi) Culcheth	xvii) Penrith and North Lakes
vii) Ellesmere	xviii) Salford
viii) Flixton	xix) Southport & Birkdale
ix) Fylde	xx) Tattenhall
x) Harlech	xxi) Westmorland
xi) Isle of Man	

12. **NW Federation Equipment Assets**

Please could all club representatives check the attached list (appendix iv) and report back to the Development Officer.

13. **County Captains**

Volunteers are sought for both AC & GC events. Captaincy & Organiser roles for each code can be separated if required. (e.g. Colin Irwin both captained & organised the AC team for Cheshire in 2017, whilst Paul Rigge and David Openshaw were Organiser & Captain respectively for Lancashire in 2017)

14. **Presentation of Trophies** – Please could all holders of NW Fed League Trophies ensure that they are available for presentation at this AGM.

15. **Election of Officers**

- i) Chairman; Paul Rigge (Proposed by Liz Wilson, Seconded by Garry Wilson)
- ii) Secretary; David Walters (2nd Year) - Standing for re-election
- iii) Treasurer; Liz Wilson – (Proposed by Garry Wilson, Seconded by Paul Rigge)
- iv) League Manager; Ivan Wheatley (2nd Year) - Standing for re-election
- v) Coaching Officer; Paul Rigge
- vi) Development Officer; James Hawkins (2nd Year) – standing for re-election
- vii) Child Protection Officer; Jean Hargreaves (6th year) - Standing for re-election
- viii) NW Festival of Croquet Manager; Vacancy
- ix) Pennine Cup Manager; Vacancy

16. **Election of Independent Examiner**

Chris Slater

17. **Any Other Business**

18. **Date, time and locations** of next meetings (Spring Meeting on 3th March 2018 at Culcheth, and Autumn AGM on 17th November 2018 at Culcheth - to be agreed at meeting).

19. Close of Meeting

Appendix i

NOTES FROM FYLDE CROQUET CLUB ABOUT THE MOTION:

We propose that, as standard, players provide their own lunch at League matches. Host Clubs would continue to provide tea, coffee, water and soft drinks for visitors.

At the 2016 AGM, Bowdon proposed self-catering at League matches. Fylde consulted Committee Members, League Captains and Members who play in Leagues.

- All five (at that time) League Captains voted in favour of the proposal.
- Out of 17 League players, three preferred the current arrangements (one of whom had no strong feelings).
- The FCC Committee unanimously agreed in favour.

The following points arose in 2016 and at our recent Committee meeting in October:

- Not all clubs have sufficient, willing volunteers to help on match day. "Usual Club caterers" was mentioned. Only a limited number of Clubs have this arrangement. The onus is on the team...sometimes on one or two players (particularly the Captain)... to plan, purchase and prepare prior to match day. On the day, there is an extra distraction to organise, present, clear and wash up – as well as often playing/performing duties of Captain. Some players tend to sit back while others step up, causing additional tension. This all results in individuals being reticent to take on the match day Captain role.
- It has been mentioned that there is a disjointed approach in Level Play Golf where matches are already self-catered. However, those games have no time limits and paired games are usually played back-to-back. Team captains should ensure that teams sit together to eat lunch to provide an opportunity for social discourse. Ensuring that games are played in a timely manner should avoid the need to speed up play or rush in eating lunch.
- In 2016, another Club suggested a Jacob's Join by home players. Provision at Fylde started this way but quality and quantity was not always acceptable. At other Clubs, sometimes one player had not fulfilled the requirement, particularly last minute replacement player.
- Comments about hot meals occasionally provided - Host Clubs could make their facilities available to visiting team members, for example crockery, cutlery and kettle to boil water for cup-a-soup/noodles, microwave if available etc,
- There are risks associated with providing food. Is food at Clubs suitable quality? For example, cold quiche, leftovers from previous engagement eg coleslaw, part eaten desserts and the like. Freshness of food becomes an important factor for older players whose immunity may be compromised or less functional than younger players. People preparing food may not hold a Basic Food Hygiene Certificate.
- If any Club wishes to provide lunch or to share the cost of outside catering such as sandwiches, fish and chips, they can make a separate arrangement with the visiting team captain/Club on a reciprocal basis.
- If the match is cancelled, there is an issue of time and cost when a home team/person has bought and prepared food for eg eight players.

Catherine Bass, Secretary, Fylde Croquet Club
October 2017

Appendix ii

North West Federation
Equipment November 2017

Bowdon	None
Bury	None
Chester	None
Crake	Mower (50%)
Craig-y-Don	CA Start up Set
Culcheth	None
Ellesmere	3 Mallets
Flixton	None
Fylde	None
Harlech	None
IOM	None
Keswick	None
Liverpool	None
Llanfairfechan	None
Nannerch	None
Pendle	None
Penrith	4 Mallets, 1 set hoops, 1 peg
Salford	CA start up Set
Southport	None
Tattenhall	CA Start up Set + set of 2 ^{ndary} balls,
Westmorland	None
Paul Rigge	One projector
Available	6 Hoops & Peg, 4 George Wood Mallets in carrying case, 5 other Mallets, 1 set primary and 1 set secondary Barlow balls, 1 set primary Sunshiny balls.